

# Kalibrering av ETP

Hvordan få på plass «default» verdier i ETP for ditt KAI før start?

The logo consists of a blue shield with the letters "IKA" in white.

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# **Veiledning med anbefalinger**

- Ligger på KDRS Google Drive
- Telefonmøte produkt - Torbjørn Aasen, Sigve Espeland og Stig Brunstad
- <https://drive.google.com/drive/folders/0B8db1uAvhEW1V2s1NXJuNWpLdlk>
- Vi skal se litt nærmere på og eksemplifisere denne ...





# Hvordan begynne ...

- Start **“Oracle VM VirtualBox manager”** på pc-en din.
- Start deretter **“ESSArch Tools for Produser” (ETP)**.
- Velg **“Configuration”** under menyen **“MANAGEMENT”**.
- Klikk på linken **“SIP”**.



# Du skal da ha komme hit ...



The screenshot shows a web-based application window titled "ESSArch Tools for Producer". The URL in the address bar is <https://localhost:11443/admin/configuration/ipparameter/>. The page displays a table of IP parameters. A blue arrow points from the text above to this table. The table has columns: Type, Label, Createdate, Recordstatus, and Deliverytype. One row is visible: SIP, 11KK\_N <system> (fra - til år), 2012-04-26T12:45:00+01:00, NEW, ERMS. To the right of the table is a sidebar with a "Filter" section containing "By type" (All, SIP) and "By label" (All, 11KK\_N <system> (fra - til år)).

Type	Label	Createdate	Recordstatus	Deliverytype
SIP	11KK_N <system> (fra - til år)	2012-04-26T12:45:00+01:00	NEW	ERMS

# “Change ip parameter”

The screenshot shows a web browser window titled "2016-10-27 ESSArch Tools for Producer". The address bar displays "Ikke sikker | https://localhost:11443/admin/configuration/ippparameter/1/". The page header includes "ETP ESSArch Tools for Producer", "Welcome, admin @ . Change password / Log out", and navigation links for "INFORMATION PACKAGE", "SUBMIT", "MANAGEMENT", and "HELP". The main content area is titled "Change ip parameter" and contains the following form fields:

Label:	11KK_N <system> (fra - til år)
Type:	SIP
Objid:	UUID:550e8400-e29b-41d4-a716-446655440004
Createdate:	2012-04-26T12:45:00+01:00
Recordstatus:	NEW
Deliverytype:	ERMS

Below the form, there are sections for "General metadata for information package (Show)", "Metadata for Archivist organization (Show)", "Metadata for Creator organization (Show)", "Metadata for Producer organization (Show)", "Metadata for Submitter organization (Show)", "Metadata for IPower organization (Show)", "Metadata for Editor organization (Show)", "Metadata for Preservation organization (Show)", and "Additional metadata for information package (Show)". At the bottom right, there are buttons for "Save and add another", "Save and continue editing", and "Save".



# “General metadata for information package”

2016-10-27 ESSArch Tools for Product 2016-10-27 ESSArch Tools for Product ESSArch Tools for Product

Ikke sikker https://localhost:11443/admin/configuration/ippparameter/1/

Home > Configuration > Ip parameters > SIP

Change ip parameter

Label:	11KK_N <system> (fra - til år)
Type:	SIP
Objid:	UUID:550e8400-e29b-41d4-a716-446655440004
Createdate:	2012-04-26T12:45:00+01:00
Recordstatus:	NEW
Deliverytype:	ERMS

General metadata for information package (Hide)

Deliveryspecification:	FGS Personnel, version 1
Submissionagreement:	IKAR yy/saknr-doknr, yyyy-mm-dd
Systemtype:	NOARK-<versj>/fagsystem
Previoussubmissionagreement:	Alternative saksreferanser
Datasubmissionsession:	Ikke i bruk
Packagenumber:	Ikke i bruk
Referencecode:	Ikke i bruk
Previousreferencecode:	Ikke i bruk
Appraisal:	Ikke i bruk
Accessrestrict:	Ikke i bruk
Startdate:	yyyy-mm-dd
Enddate:	yyyy-mm-dd
Informationclass:	Ikke i bruk/Uklar bruk
Comments:	Mulige kommentarer

Metadata for Archival organization / Show

NO 10:26 23.01.2017



# “Metadata for Archivist organization”

2016-10-27 ESSArch Tools for Product ESSArch Tools for Product

← → C A Ikke sikker https://localhost:11443/admin/configuration/ippparameter/1/

INFORMATION PACKAGE SUBMIT MANAGEMENT HELP

Home > Configuration > ip parameters > SIP

Change ip parameter

Label:	11KK_N <system> (fra - til år)
Type:	SIP
Objid:	UUID:550e8400-e29b-41d4-a716-446655440004
Createdate:	2012-04-26T12:45:00+01:00
Recordstatus:	NEW
Deliverytype:	ERMS

General metadata for information package (Show)

Metadata for Archivist organization (Hide)

Archivist organization:	kommunenr./orgnr. + navn
Archivist organization id:	kommunenr./orgnr
Archivist organization software:	Systemnavn
Archivist organization software id:	<versjon nr>/Ukjent
Archivist organization software type:	Database/Server platform
Archivist organization software type version:	<versjon nr>/Ukjent
Archivist individual:	Ikke i bruk
Archivist individual telephone:	Ikke i bruk
Archivist individual email:	Ikke i bruk

Metadata for Creator organization (Show)

Metadata for Producer organization (Show)

History

NO 10:28 23.01.2017



# “Metadata for Creator organization”

The screenshot shows a Windows desktop environment with several open windows. In the foreground, a browser window displays the 'ESSArch Tools for Producer' application. The title bar indicates the window was active on October 27, 2016, at 10:44 AM. The URL is https://localhost:11443/admin/configuration/ippparameter/1/. The application has a dark blue header bar with tabs for 'INFORMATION PACKAGE', 'SUBMIT', 'MANAGEMENT', and 'HELP'. Below the header, a navigation menu shows 'Home > Configuration > IP parameters > SIP'. The main content area is titled 'Change ip parameter' and contains fields for 'Label' (11KK\_N <system> (fra - til år)), 'Type' (SIP), 'Objid' (UUID:550e8400-e29b-41d4-a716-446655440004), 'Createdate' (2012-04-26T12:45:00+01:00), 'Recordstatus' (NEW), and 'Deliverytype' (ERMS). Below these fields, sections for 'General metadata for information package' and 'Metadata for Archivist organization' are shown. The 'Metadata for Creator organization' section is highlighted with a blue background and white text, containing fields for 'Creator organization' (Teknisk produsent av METS-dokument), 'Creator organization id' (Ikke i bruk), 'Creator individual' (Ikke i bruk), 'Creator individual details' (Ikke i bruk), 'Creator individual telephone' (Ikke i bruk), 'Creator individual email' (Ikke i bruk), 'Creator software' (Ikke i bruk), and 'Creator software id' (Ikke i bruk). At the bottom of the application window, there are links for 'Metadata for Producer organization', 'Metadata for Submitter organization', and 'Metadata for IPower organization'. The taskbar at the bottom of the screen shows icons for File Explorer, Google Chrome, and other system utilities. The system tray in the bottom right corner shows the date and time as 23.01.2017.



# “Metadata for Producer organization”

2016-10-27 ESSArch Tools for Producer organization

Ikke sikker | https://localhost:11443/admin/configuration/ippparameter/1/

Change ip parameter

Label: 11KK\_N <system> (fra - til år)

Type: SIP

Objid: UUID:550e8400-e29b-41d4-a716-446655440004

Createdate: 2012-04-26T12:45:00+01:00

Recordstatus: NEW

Deliverytype: ERMS

General metadata for information package (Show)

Metadata for Archivist organization (Show)

Metadata for Creator organization (Show)

Metadata for Producer organization (Hide)

Producer organization: Produsent av SIP

Producer organization id: Ikke i bruk

Producer individual: Fornavn Etternavn

Producer individual telephone: Ikke i bruk

Producer individual email: Ikke i bruk

Producer organization software:

Producer organization software identity: Ikke i bruk

Producer organization software type: Uttrekksverktøy - Pervasive/DEX/SIAF

Producer organization software type version: Ikke i bruk

Metadata for Submitter organization (Show)

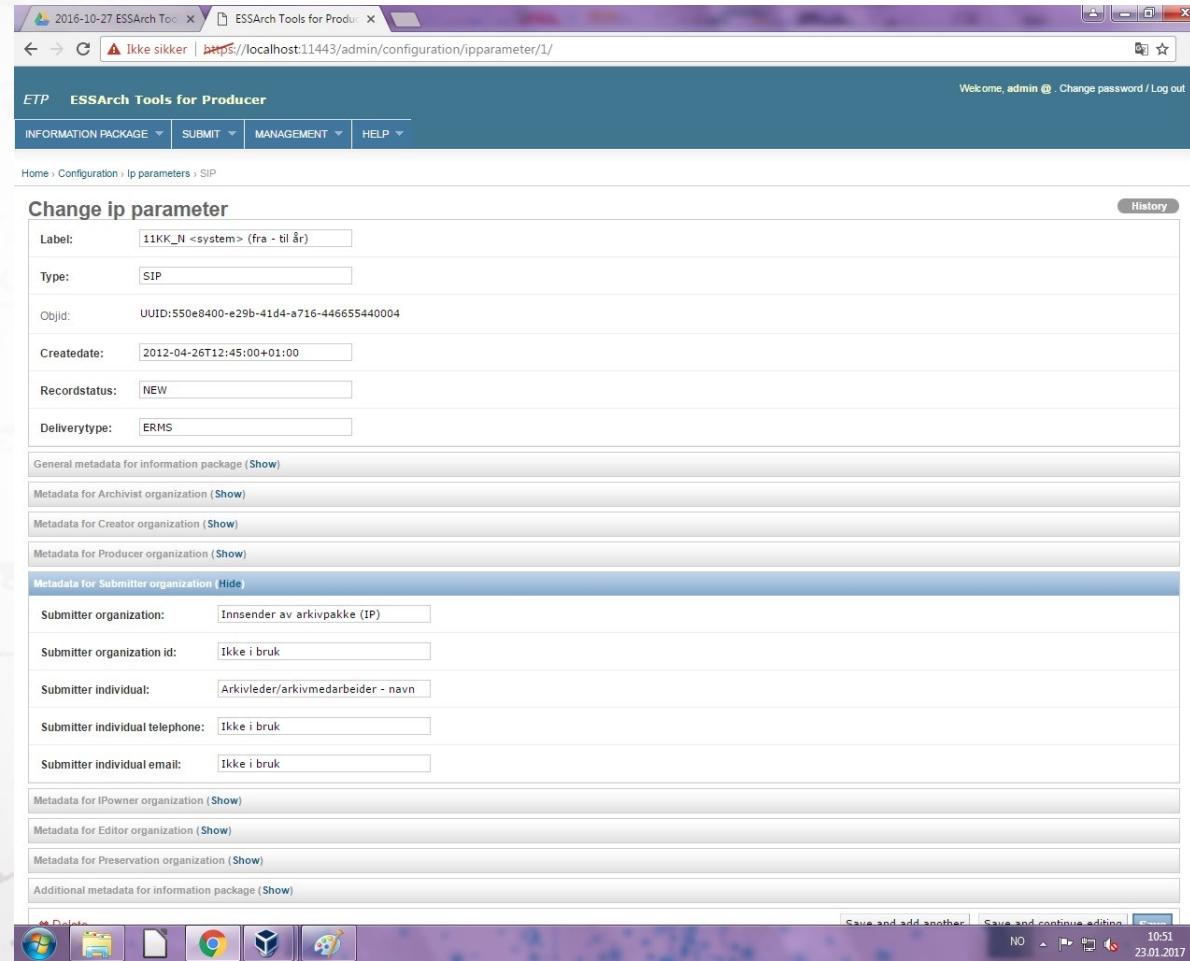
Metadata for IPower organization (Show)



NO 10:48  
23.01.2017



# “Metadata for Submitter organization”



The screenshot shows a Windows desktop environment with a blue arrow pointing right towards the center of the screen. Overlaid on the desktop is a screenshot of the ESSArch Tools for Producer software interface. The title bar reads "2016-10-27 ESSArch Tools for Producer". The main window has a dark blue header with the text "ETP ESSArch Tools for Producer", "Welcome, admin", and "Change password / Log out". Below the header is a navigation menu with tabs: "INFORMATION PACKAGE", "SUBMIT", "MANAGEMENT", and "HELP". The main content area is titled "Change ip parameter". It contains several input fields:

Label:	11KK_N <system> (fra - til år)
Type:	SIP
Objid:	UUID:550e8400-e29b-41d4-a716-446655440004
Createdate:	2012-04-26T12:45:00+01:00
Recordstatus:	NEW
Deliverytype:	ERMS

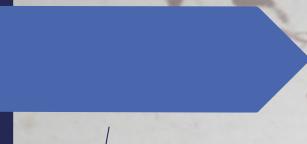
Below these fields are several sections with "Show" links:

- General metadata for information package
- Metadata for Archivist organization
- Metadata for Creator organization
- Metadata for Producer organization
- Metadata for Submitter organization (highlighted with a blue background)
- Metadata for IPower organization
- Metadata for Editor organization
- Metadata for Preservation organization
- Additional metadata for information package

At the bottom of the form are buttons for "Save and add another", "Save and continue editing", and "Cancel". The status bar at the bottom right shows "10:51 23.01.2017".



# “Metadata for Ipowner organization”



Screenshot of the ESSArch Tools for Producer software interface, showing the 'Change ip parameter' screen.

The URL in the browser is <https://localhost:11443/admin/configuration/ippparameter/1/>.

The page title is 'ETP ESSArch Tools for Producer'.

The main content area shows the following fields:

Label:	11KK_N <system> (fra - til år)
Type:	SIP
Objid:	UUID:550e8400-e29b-41d4-a716-446655440004
Createdate:	2012-04-26T12:45:00+01:00
Recordstatus:	NEW
Deliverytype:	ERNS

Below these fields are several 'Show' links:

- General metadata for information package ([Show](#))
- Metadata for Archivist organization ([Show](#))
- Metadata for Creator organization ([Show](#))
- Metadata for Producer organization ([Show](#))
- Metadata for Submitter organization ([Show](#))

A section titled 'Metadata for Ipowner organization' is expanded, showing the following fields:

Ipowner organization:	Arkiveier - kommune/virksomhet
Ipowner organization id:	kommunenr./org.nr.
Ipowner individual:	Ikke i bruk
Ipowner individual telephone:	Ikke i bruk
Ipowner individual email:	Ikke i bruk

Below this section are more 'Show' links:

- Metadata for Editor organization ([Show](#))
- Metadata for Preservation organization ([Show](#))

At the bottom of the screen are standard Windows taskbar icons and system status indicators.

# “Metadata for Editor organization”

The screenshot shows a Windows desktop environment with a blue arrow pointing towards the top-left corner. Overlaid on the desktop is a faint, large watermark of a handwritten document with cursive text.

The main window is titled "ESSArch Tools for Producer" and is a web-based application. The URL in the address bar is <http://localhost:11443/admin/configuration/ipparameter/1/>. The page is titled "Change ip parameter".

Form fields visible in the "Change ip parameter" section include:

- Label: 11KK\_N <system> (fra - til år)
- Type: SIP
- Objid: UUID:550e8400-e29b-41d4-a716-446655440004
- Createdate: 2012-04-26T12:45:00+01:00
- Recordstatus: NEW
- Deliverytype: ERMS

Below these fields are several "Show" and "Hide" buttons for different metadata sections. The "Metadata for Editor organization" section is currently active (indicated by a blue background) and contains the following fields:

- Editor organization: Ikke i bruk
- Editor organization id: Ikke i bruk

At the bottom of the form are buttons for "Save and add another", "Save and continue editing", and "Save".

The taskbar at the bottom of the screen shows icons for various applications, and the system tray indicates the date and time as 23.01.2017 10:54.



# “Metadata for Preservation organization”

2016-10-27 ESSArch Tools for Product x ESSArch Tools for Product x

← → C ! Ikke sikker | https://localhost:11443/admin/configuration/ippparameter/1/

INFORMATION PACKAGE SUBMIT MANAGEMENT HELP

Home > Configuration > ip parameters > SIP

Change ip parameter

Label:	11KK_N <system> (fra - til år)
Type:	SIP
Objid:	UUID:550e8400-e29b-41d4-a716-446655440004
Createdate:	2012-04-26T12:45:00+01:00
Recordstatus:	NEW
Deliverytype:	ERMS

General metadata for information package (Show)

Metadata for Archivist organization (Show)

Metadata for Creator organization (Show)

Metadata for Producer organization (Show)

Metadata for Submitter organization (Show)

Metadata for IPower organization (Show)

Metadata for Editor organization (Show)

Metadata for Preservation organization (Hide)

Preservation organization:	Interkommunalt Arkiv i Rogaland IKS
Preservation organization id:	974 247 488
Preservation organization software:	ESSArch
Preservation organization software id:	3.0.0

Additional metadata for information package (Show)

\* Delete Save and add another Save and continue editing Save



NO 10:56 23.01.2017



# “Additional metadata for information package”

The screenshot shows a web-based application window titled "ESSArch Tools for Producer". The URL in the address bar is <https://localhost:11443/admin/configuration/ipparameter/1/>. The page header includes "ETP ESSArch Tools for Producer", a user dropdown, and "Welcome, admin @ Change password / Log out". The main content area has a blue header "INFORMATION PACKAGE" with dropdown menus for "SUBMIT", "MANAGEMENT", and "HELP". Below this is a breadcrumb navigation: "Home > Configuration > IP parameters > SIP". The main form is titled "Change ip parameter" and contains the following fields:

Label:	11KK_N <system> (fra - til år)
Type:	SIP
Objid:	UUID:550e8400-e29b-41d4-a716-446655440004
Createdate:	2012-04-26T12:45:00+01:00
Recordstatus:	NEW
Deliverytype:	ERMS

Below the form are several collapsed sections:

- General metadata for information package ([Show](#))
- Metadata for Archivist organization ([Show](#))
- Metadata for Creator organization ([Show](#))
- Metadata for Producer organization ([Show](#))
- Metadata for Submitter organization ([Show](#))
- Metadata for IPower organization ([Show](#))
- Metadata for Editor organization ([Show](#))
- Metadata for Preservation organization ([Show](#))

A section titled "Additional metadata for information package" is currently expanded, containing the following fields:

Aic id:	e4dd025bc-56b0-11e2-893f-002215836
Projectname:	Ikke i bruk
Policyid:	1
Receipt email:	Ikke i bruk

At the bottom right are buttons for "Delete", "Save and add another", "Save and continue editing", and "Save". The status bar at the bottom right shows the date and time: "NO 10:57 23.01.2017".

